UCR Vanpool FAQ’s

What do I do with my current parking permit?

If you currently have a red, blue, or gold permit, you can choose to keep it (monthly charge applies) if you still plan to drive regularly to campus. Otherwise, it must be returned to Transportation Services so that you are no longer charged for it. If you were carpooling, your carpool permit must be returned.

How do I get an occasional parking permit if I have to drive myself to campus?

All vanpoolers are eligible to enroll in the Alternative Transportation Program in which you will receive an allotment of daily parking permits (6 per quarter) to use when needed. If you run out of the daily permits you are able to buy them at Transportation Services at a discounted price of $6 per day.

Visit parkingapps.ucr.edu/at, log in using your NetID, and click on the “Register for Alternative Transportation” link. Once enrolled, you will have the option of getting your daily permits online.

How do I pay for vanpooling?

Employees are billed via payroll deduction on a pre-tax basis. Payments are billed in arrears, meaning the payment is for the two weeks or monthly period prior to being billed. Students are billed via their Banner account at the beginning of each month.

What do I do if I am sick and need to go home early?

Once enrolled in the Alternative Transportation Program, you will also be eligible for the Guaranteed Ride Home Program. This service is available once per quarter and provides you with a fleet rental car at no charge to you if you need to leave early because of illness, an emergency, or unexpected overtime. Pre-authorization is required. To use the service, call Transportation Services at ext. 2-8277.

Can I take the van to lunch or an off-campus appointment?

Only certified drivers may use the Enterprise Rideshare vans for personal use. Most vans have extra mileage built in to their lease cost to cover personal use as long as it does not exceed 200 miles per month; or the monthly allotted mileage.

Do all drivers get a key to the van?

Enterprise Rideshare provides two keys per van. It’s up to the drivers to share as needed. Another option is for the group to split the cost of a lock-box which is attached to the van and can be opened by anyone with the code. The fee is $90 and would be charged to the vanpool group by Enterprise Rideshare.

How do I become a certified driver?

To become a driver, you must complete an application through Enterprise Rideshare at enterpriserideshare.com. You must be a least 25 years of age with a good driving record to be approved.
What if the van breaks down?

In an emergency situation after normal business hours, the vanpool driver or coordinator should call Enterprise’s roadside assistance vendor at 310-436-2375. They will coordinate repairs or arrange replacement transportation if needed.

If I have an extended leave of absence, can I get my seat back on the van?

If you take any type of leave of absence including being off over the summer, you must continue to pay for the vanpool in order to hold your seat. If not, you take the chance of having the seat filled while you are gone. You must advise Transportation Services if you want to stop being billed for vanpooling. We will not make any adjustments after the fact.

How do I quit the vanpool program?

As soon as you are aware that you will be leaving the vanpool you should notify your Vanpool Coordinator and/or Driver. You must also contact Transportation Services in order to stop the billing, otherwise you will continue to be charged. Visit the vanpool website at parkingapps.ucr.edu/vanpool to remove yourself from the vanpool, or contact Transportation Services at ext. 2-8277.

For more information contact Transportation Services:

Email: alttransportation@ucr.edu

Phone: Tara Pueschel, Transportation Services, 951-927-7433